



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

5/19/14

Coretta Cribbs  
1204 Jefferson St  
Burlington IA 52601

Dear Coretta,

This letter is in regards to the 5/14/14 compliance check of your home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

**Coretta needs to remove weed-eater from front porch; clear out safe area in basement for tornado safe area; need to clear off stairs to basement; place light in basement for tornado safe area; replace missing screen door section on back porch; remove laundry detergent and bleach from back entry area.**

☐ 110.5(1)a Numbers for each child's parent, physician, and a responsible person are accessible by the phone.

**Coretta needs to post this information.**

☐ 110.5(1)a Numbers for each child's parent, physician, and a responsible person are accessible by the phone.

**Coretta needs to post this information.**

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

**Coretta needs to move chemicals underneath of bathroom sink upstairs and move medications from upstairs bathroom medicine cabinet.**

☐ 110.5(1)c First-Aid supplies are available and easily accessible in the home, outdoor play area, any vehicle used to transport children, and on field trips.

**Coretta needs to have a first aid kit for her transport vehicle.**

☐ 110.5(1)c The first-aid kit is sufficient to address first aid related to minor injury or trauma and stored in an area not accessible to children.

**Coretta needs to have gloves, bandages and tweezers placed in her first aid kit for her home.**

☐ 110.5(1)d Medicines are inaccessible to children.

**Coretta needs to move medications from her bedroom to a child inaccessible area.**

☐ 110.5(1)e Electrical wiring shall be maintained.

☐ 110.5(1)e All accessible electrical outlets are safely capped.

**Coretta needs to place safety caps in 3 outlets in living room and 9 outlets in dining room.**

☐ 110.5(1)f Combustible materials are kept away from furnaces, stoves, gas dryers, or water heaters.

**Coretta needs to move paint, antifreeze and bedding at least 3 foot away from furnace area.**

☐ 110.5(1)g Safety barriers are at stairways and doors as needed.

**Coretta needs to have child gate for her stairs.**

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

**Coretta needs to utilize nearby park for her outdoor play area unless she fences in her backyard area due to steep dropoff on east and south side of play area. Coretta needs to cover her grill in back porch area.**

☐ 110.5(1)h Is fenced off when located on a busy thoroughfare or near a hazard.

**Coretta would need to fence in her outdoor play area in her yard given steep dropoff in yard on two sides.**

☐ 110.5(1)h Is kept free from litter, rubbish and flammable materials.

**Coretta needs to pick up cans and other recyclables in her yard area. Coretta needs to remove old pool lining in her yard.**

☐ 110.5(1)j Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.

**Coretta needs to post these plans at all entrances to her home.**

☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

**Coretta needs to post these plans at all entrances to her home.**

☐ 110.5(1)k Fire and tornado drills are practiced monthly and documentation kept.

**Coretta needs to practice monthly and document.**

☐ 110.5(1)m Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

**Coretta needs to place sign on cabinet door next to stove denoting location of extinguisher inside.**

☐ 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

**Coretta will need to place a detector in her living room and at the top of her basement stairs.**

☐ 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

**Coretta needs to check monthly and document.**

- ☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.

**Coretta needs to have written documentation of which children would be excluded from coming to her daycare given pre-existing illnesses.**

- ☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

**Coretta needs to show documentation of current physical for Coretta, Darryll, Steve, Stephon, Jeremiah and Christian and proof of immune status for Polio, MMR and dTap for Coretta, Darryll, Steve, Stephon, Jeremiah and Christian**

- ☐ 110.5(3) Activity Program.

- ☐ 110.5(3) There is an activity program and it promotes self-esteem and exploration.

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

- ☐ 110.5(3)a Includes active play.

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

- ☐ 110.5(3)b Includes quiet play.

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

- ☐ 110.5(3)c Includes activities for large muscle development, such as running, climbing, riding toys, etc.

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

- ☐ 110.5(3)d Includes activities for small muscle development, such as coloring, puzzles, finger plays, play dough, etc.

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

- ☐ 110.5(3)e All play equipment and materials are in a safe condition, for both indoor and outdoor activities.

**Coretta needs to remove hammer from pack-n-play area.**

- ☐ 110.5(3)e All activities are developmentally appropriate for the ages of the children present.

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

- ☐ 110.5(3)e All equipment and materials are adequate for the number of children present

**Coretta will need to show examples of toys/activities she can utilize in her home for this.**

You have filled out an "Application for Child Development Home Registration." By signing this form you agree that **"I will comply with the minimum requirements for a child development home found in 441 Iowa Administrative Code, Chapter 110 in accordance with Iowa Code section 237A.4."** There were previous non-compliance issues noted which led to a revocation of your child development home registration on 11/25/13. There continue to be compliance concerns as noted above during a pre-

registration compliance visit. I will be recommending to the Central Child Care Registration Unit that all areas of non-compliance noted be remedied prior to approval of registration.

Please do not hesitate to contact me at DHS at (319) 208-5521 if you have any questions regarding this letter.

Sincerely,

Chad Reckling  
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).